

# Extraordinary Overview and Scrutiny Committee



*St Edmundsbury*  
BOROUGH COUNCIL

<b>Title:</b>	<b>Agenda</b>																				
<b>Date:</b>	<b>Wednesday 31 October 2018</b>																				
<b>Time:</b>	<b>4.00 pm</b>																				
<b>Venue:</b>	<b>Conference Chamber West West Suffolk House</b> Western Way, Bury St Edmunds																				
<b>Full Members:</b>	<p style="text-align: center;"><b>Chairman</b> Diane Hind</p> <p style="text-align: center;"><b>Vice Chairman</b> Mike Chester</p> <p><i>Conservative Members (12)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Simon Brown</td> <td style="width: 33%;">Richard Rout</td> <td style="width: 33%;"></td> </tr> <tr> <td>Mike Chester</td> <td>Andrew Speed</td> <td></td> </tr> <tr> <td>Patrick Chung</td> <td>Clive Springett</td> <td></td> </tr> <tr> <td>Paula Fox</td> <td>Sarah Stamp</td> <td></td> </tr> <tr> <td>Margaret Marks</td> <td>Frank Warby</td> <td></td> </tr> <tr> <td>Robin Pilley</td> <td>Vacancy</td> <td></td> </tr> </table> <p><i>Charter Member (1)</i> Diane Hind</p> <p><i>Haverhill Indys (1)</i> John Burns</p> <p><i>Independent Member (1)</i> Paul Hopfensperger</p> <p><i>Independent Member (1)</i> Anthony Williams</p>			Simon Brown	Richard Rout		Mike Chester	Andrew Speed		Patrick Chung	Clive Springett		Paula Fox	Sarah Stamp		Margaret Marks	Frank Warby		Robin Pilley	Vacancy	
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<b>Substitutes:</b>	<p><i>Conservative Members (6)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Wayne Hailstone</td> <td style="width: 33%;">David Roach</td> <td style="width: 33%;"></td> </tr> <tr> <td>Jane Midwood</td> <td>Peter Thompson</td> <td></td> </tr> <tr> <td>Clive Pollington</td> <td>Patricia Warby</td> <td></td> </tr> </table> <p><i>Charter Member (1)</i> Julia Wakelam</p> <p><i>Haverhill Indys (1)</i> Tony Brown</p>			Wayne Hailstone	David Roach		Jane Midwood	Peter Thompson		Clive Pollington	Patricia Warby										
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<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																				
<b>Quorum:</b>	Six Members																				
<b>Committee administrator:</b>	<p><b>Christine Brain</b> Democratic Services Officer (Scrutiny) <b>Tel:</b> 01638 719729 <b>Email:</b> <a href="mailto:christine.brain@westsuffolk.gov.uk">christine.brain@westsuffolk.gov.uk</a></p>																				

# Public Information



*St Edmundsbury*  
BOROUGH COUNCIL

<b>Venue:</b>	<b>West Suffolk House</b> Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757120 Email: <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a> Web: <a href="http://www.stedmundsbury.gov.uk">www.stedmundsbury.gov.uk</a>
<b>Access to agenda and reports before the meeting:</b>	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
<b>Attendance at meetings:</b>	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
<b>Public participation:</b>	<p>Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.</p>	
<b>Disabled access:</b>	<p>West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons.</p> <p>Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.</p>	
<b>Induction loop:</b>	An Induction loop is available for meetings held in the Conference Chamber.	
<b>Recording of meetings:</b>	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	
<b>Personal Information</b>	Any personal information processed by Forest Heath District Council or St Edmundsbury Borough Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: <a href="https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm">https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm</a> or call Customer Services: 01284 763233 and ask to speak to the Data Protection Officer.	

# Agenda

## Procedural Matters

### Part 1 - Public

**1. Substitutes**

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

**2. Apologies for Absence**

**3. Public Participation**

Members of the public who live or work in the Borough are invited to put one question/statement of not more than 3 minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within 3 minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

**4. Suffolk County Council Highways Services - Progress Report**

**1 - 4**

Report No: **OAS/SE/18/029**

Councillor Mary Evans (Cabinet Member for Highways, Transport and Rural Affairs) from Suffolk County Council has been invited to this follow-up meeting, and will be accompanied by officers from Suffolk County Council to discuss progress made in relation to the recommendations made at the Extraordinary Overview and Scrutiny Committee held on 25 October 2017

### Part 2 – Exempt

NONE

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# Extraordinary Overview and Scrutiny Committee



*St Edmundsbury*  
BOROUGH COUNCIL

<b>Title of Report:</b>	<b>Suffolk County Council – Highways Services – Progress Report</b>	
<b>Report No:</b>	<b>OAS/SE/18/029</b>	
<b>Report to and date:</b>	<b>Extraordinary Overview and Scrutiny Committee</b>	31 October 2018
<b>Chairman of the Committee</b>	Councillor Diane Hind Chairman of the Overview and Scrutiny Committee <b>Tel:</b> 01284 706542 <b>Email:</b> <a href="mailto:diane.hind@stedsbc.gov.uk">diane.hind@stedsbc.gov.uk</a>	
<b>Cabinet Member: Suffolk County Council:</b>	Councillor Mary Evans Cabinet Member for Highways, Transport and Rural Affairs	
<b>Cabinet Member: St Edmundsbury Borough Council</b>	Councillor Susan Glossop Cabinet Member for Planning and Growth <b>Tel:</b> 01284 728377 <b>Email:</b> <a href="mailto:susan.glossop@stedsbc.gov.uk">susan.glossop@stedsbc.gov.uk</a>	
<b>Lead officer:</b>	Christine Brain Democratic Services Officer (Scrutiny) <b>Tel:</b> 01638 719729 <b>Email:</b> <a href="mailto:christine.brain@westsuffolk.gov.uk">christine.brain@westsuffolk.gov.uk</a>	
<b>Purpose of report:</b>	To discuss progress made in relation to the recommendations made at the St Edmundsbury Extraordinary Overview and Scrutiny Committee meeting held on 25 October 2017.	

<b>Recommendation:</b>	<p><b>Having considered the information, the Committee may wish to:</b></p> <ol style="list-style-type: none"> <li><b>1) <u>Note</u> the update provided by the Suffolk County Council Cabinet Member for Highways, Transport and Rural Affairs; or</b></li> <li><b>2) Make further recommendations to the Suffolk County Council Cabinet Member for Highways, Transport and Rural Affairs for her consideration; or</b></li> <li><b>3) Request further information and/or receive a future update from the Suffolk County Council Cabinet Member for Highways, Transport and Rural Affairs.</b></li> </ol>		
<p><b>Key Decision:</b></p> <p><i>(Check the appropriate box and delete all those that <b>do not</b> apply.)</i></p>	<p><i>Is this a Key Decision and, if so, under which definition?</i></p> <p>Yes, it is a Key Decision - <input type="checkbox"/></p> <p>No, it is not a Key Decision - <input checked="" type="checkbox"/></p>		
<b>Consultation:</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>		
<b>Alternative option(s):</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>		
<b>Implications:</b>			
Are there any <b>financial</b> implications? <i>If yes, please give details</i>		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Are there any <b>staffing</b> implications? <i>If yes, please give details</i>		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Are there any <b>ICT</b> implications? <i>If yes, please give details</i>		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Are there any <b>legal and/or policy</b> implications? <i>If yes, please give details</i>		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Are there any <b>equality</b> implications? <i>If yes, please give details</i>		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Risk/opportunity assessment:</b>		<i>(potential hazards or opportunities affecting corporate, service or project objectives)</i>	
<b>Risk area</b>	<b>Inherent level of risk</b> (before controls)	<b>Controls</b>	<b>Residual risk</b> (after controls)
	Low/Medium/ High*		Low/Medium/ High*
None			
<b>Wards affected:</b>		All	
<b>Background papers:</b> <i>(all background papers are to be published on the website and a link included)</i>		Report No: <a href="#">OAS/SE/17/025</a> <a href="#">Minutes</a> - 25 October 2017	
<b>Documents attached:</b>		None	

## **1. Key issues and reasons for recommendation**

### **1.1 Background: Extraordinary Overview and Scrutiny Committee**

1.1.1 On 25 October 2017, the Overview and Scrutiny Committee held an Extraordinary meeting to consider Highways Services

1.1.2 Councillor Jane Storey, the then (Substantive Cabinet Member for Highways), Councillor Louis Busuttil (Member with Special Responsibility for Highways Operational Performance) from Suffolk County Council and Jenny Wilson (Suffolk Highways - Head of Strategic Services), were in attendance to discuss how communication could be improved between Highways and various tiers of local government for the benefit of all residents and Councillors in West Suffolk.

1.1.3 As an outcome from that meeting, the Committee made a number of recommendations to the Substantive Cabinet Member for Highways, which are set out below:

"That the Chairman of the Overview and Scrutiny Committee formally writes to the Suffolk County Council Cabinet Member for Highways and Transport recommending that consideration be given to the following:

- 1) Several members raised concern regarding the disconnect between the current planning for the Tayfen Road Roundabout junction, proposed by Suffolk County Council, and the Bury Town Centre Masterplan, being led by St Edmundsbury Borough Council. The Committee recognised it is important that any highways modifications take into account the emerging masterplan aspirations to ensure there is a connected approach, and as such recommended:
  - i) To make Town Centre Master Plan aspirations the basis for Suffolk County Council Highways and Transport decisions with respect to the areas covered by such masterplans.
- 2) To make Parish/Town/Borough councillors feel more valued and provide access/opportunities to build a relationship with a designated Community Engineer.
- 3) Pursue Service Level Agreements with Town and Parish Councils for a buy-in to labour for small jobs or enable the Town and Parish Councils to take over certain activities.
- 4) The back office needs to be as efficient as possible with everyone being clear on individual roles.
- 5) Ensure road markings are replaced/redone in time prior for transfer of Civil Parking Enforcement.
- 6) To add value to consultations with the public (including other tiers of government) by demonstrating that full consideration has been given to the views expressed, and using those views in determining any decision.

- 7) There are many different types of materials used in paving surfaces and suggest going forward making surfaces more uniform across the Borough to ensure materials are readily available when surfaces need to be repaired.
- 8) That Suffolk County Council Highways be invited back in 6 months to provide an update on progress being made.
- 9) That a written response be provided to the Chairman of the Overview and Scrutiny Committee with regards to recommendations (1 to 8) above".

1.2 **Extraordinary Overview and Scrutiny Committee: 31 October 2018**

- 1.2.1 At this meeting, Councillor Mary Evans, the newly appointed Suffolk County Council Cabinet Member for Highways, Transport and Rural Affairs has been invited to this meeting to update the Committee on progress made in relation to the above recommendations, her achievements to date and aspirations for the future as the new Cabinet Member for Highways.

1.3 **Proposals**

- 1.3.1 That the Overview and Scrutiny Committee ask questions of Councillor Mary Evans, Suffolk County Council Cabinet Member for Highways, Transport and Rural Affairs and comments on what they have heard on progress made relating to the recommendations made by the Committee on 25 October 2017.